# VILLAGE OF BELLAIRE ANTRIM COUNTY, MICHIGAN AUDITED FINANCIAL STATEMENTS FEBRUARY 28, 2006

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**Auditing Procedures Report** 

Loca	al Unit	of Go	vernment Typ	е			Local Unit Name		County	_
	Count	ty	☐City	□Twp	⊠Village	Other	VILLAGE OF	BELLAIRE	ANTRIM	
	al Year /28/0				Opinion Date 03/29/06			Date Audit Report Submitted to 05/24/06	State	
We a	affirm	that	:							-
We a	are ce	ertifie	d public ac	countants	licensed to p	ractice in M	lichigan.			
We f	urthe	r affi	rm the folio	wing mate	erial, "no" resp	onses have	e heen disclosed	lin the finencial statement		
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IVICITO	agem KB ∀ES	ent l S	_etter (repo	ort of comr	nents and rec	ommendati	ons).		ts, including the notes, or in the	
1.		ent L	Letter (repo	ort of comm och applic ed compon	ments and rec able box belonent units/fund	ommendati ow. (See in: Is/agencies	ons). structions for fur	ther detail.) are included in the financi	is, including the notes, or in the	łh
	YES	ent L	Check ea  All require reporting of	ort of comment of application of application of accumum	able box below the control of the co	ommendati	ons). structions for fur of the local unit ents as necessar more of this unit	ther detail.) are included in the financi	ial statements and/or disclosed in t	th

The local unit has not violated the Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, or other guidance as issued by the Local Audit and Finance Division. 7.  $\mathbf{x}$ 

The local unit has not been delinquent in distributing tax revenues that were collected for another taxing unit.

8.  $\times$ The local unit only holds deposits/investments that comply with statutory requirements.

9  $\times$ The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the Bulletin for Audits of Local Units of Government in Michigan, as revised (see Appendix H of Bulletin).

There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit 10.  $\times$ that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that has not been communicated, please submit a separate report under separate cover.

☐ The local unit is free of repeated comments from previous years. 11.  $\boxtimes$ 

The local unit has adopted a budget for all required funds.

A public hearing on the budget was held in accordance with State statute.

☐ The audit opinion is UNQUALIFIED. 12.  $\mathbf{X}$ 

The local unit has complied with GASB 34 or GASB 34 as modified by MCGAA Statement #7 and other generally accepted accounting principles (GAAP).

14.  $\times$ The board or council approves all invoices prior to payment as required by charter or statute.

To our knowledge, bank reconciliations that were reviewed were performed timely.  $\times$ 

If a local unit of government (authorities and commissions included) is operating within the boundaries of the audited entity and is not included in this or any other audit report, nor do they obtain a stand-alone audit, please enclose the name(s), address(es), and a description(s) of the authority and/or commission.

I, the undersigned, certify that this statement is complete and accurate in all respects

We have enclosed the following:	Enclosed	Not Required (enter a brief justification)		
	Enclosed	Hot required (enter a brief justification)		
Financial Statements				
The letter of Comments and Recommendations	$\boxtimes$			
Other (Describe)			•	
Certified Public Accountant (Firm Name)		Telephone Number		
KESKINE, COOK, MILLER & ALEXANDER	₹	(989) 732-7990		
Street Address		City	State	Zip
100 WEST FIRST STREET		GAYLORD	М	49735
Authorizing CPA Signature	Print	ed Name	License	Number
Wart of KK:	W/	ALT KESKINE, CPA	A	266342

#### Village Officials

President John Hanson

President Pro-tem Dennis Balon

Treasurer / Deputy Clerk Catherine Odom

Chief of Police Brad Rowe

Street Administrator Kenneth M. Stead

Council Executive / Clerk Janet Person

Beautification Commission Administrator Patricia Drollinger

#### **Trustees**

Dennis Balon

James Baker

**Eugene Dewey** 

Helen Schuckel

Patricia Drollinger

Bob Rodriguez

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Walter J. Keskine, C.P.A. Jeffrey B. Cook, C.P.A. Richard W. Miller, C.P.A. Ronald D. Alexander, C.P.A. Curt A. Reppuhn, C.P.A.

#### INDEPENDENT AUDITOR'S REPORT

March 29, 2006

To the President and Members of the Village Council of the Village of Bellaire

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Village of Bellaire, Antrim County, Michigan as of and for the year ended February 28, 2006, which collectively comprise the Village's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the Village's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Village of Bellaire, Antrim County, Michigan as of February 28, 2006, and the respective changes in financial position and cash flows, where applicable, thereof and for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis on pages 3-7 and budgetary comparison information on pages 37-42, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of

inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

In accordance with *Government Auditing Standards*, we have also issued a report dated March 29, 2006, on our consideration of the Village of Bellaire's compliance and internal control over financial reporting.

Keskine, Cook, Miller & Alexander, LLP

Certified Public Accountants



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## VILLAGE OF BELLAIRE MANAGEMENT'S DISCUSSION & ANALYSIS YEAR ENDED FEBRUARY 28, 2006

This section of the Village of Bellaire's annual financial report presents our discussion and analysis of the Village's financial performance during the fiscal year ended February 28, 2006. Please read it in conjunction with the financial statements, which immediately follow this section.

#### **FINANCIAL HIGHLIGHTS**

Our financial status remained stable over the last year. Assets at February 28, 2006 totaled approximately \$2,243,000 for governmental activities and \$3,400,000 for business-type activities. Of these totals, approximately \$1,270,000 and 2,670,000, respectively, represent capital assets net of depreciation. Overall, assets decreased by less than 1% from the prior year.

Overall revenues were approximately \$1,280,000 (\$775,000 from governmental activities and \$505,000 from business-type activities). Overall expenses approximated \$1,175,000 (\$690,000 for governmental activities and \$485,000 for business-type activities).

The tax base increased by approximately 5%.

The Village incurred no new debt instrument during the year and purchased approximately \$165,000 in capital assets. Long-term debt and capital asset activity is addressed further in a subsequent section of this letter.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS**

This annual report consists of three parts, management discussion & analysis, the basic financial statements and required supplementary information. The basic financial statements include two different kinds of statements that present different views of the Village.

The first two statements are Village wide financial statements and provide both long and short-term information about our overall financial status. These statements present government activities and/or business type activities.

The remaining statements are fund financial statements, which focus on individual parts of the Village in more detail.

The notes to the financial statements explain some of the information in the statements and provide more detailed data.

Required supplementary information further explains and supports the financial statement information with budgetary comparisons.

#### **ENTITY-WIDE FINANCIAL STATEMENTS**

The entity wide statements report information about the entity as a whole using accounting methods used by private companies. The statement of net assets includes all of the entity's assets and liabilities. The statement of activities records all of the current year revenues and expenses regardless of when received or paid.

The two entity wide statements report net assets and how they have changed. Net assets are the difference between the entity's assets and liabilities and this is one method to measure the entity's financial health or position.

Over time increases/decreases in the entity's net assets are an indicator of whether financial position is improving or deteriorating.

To assess overall health of the entity you may also have to consider additional factors such as tax base changes, facility conditions and personnel changes.

Most of the activities of the Village are reported as governmental activities. These would include the general fund, cemetery fund, parks, major streets, local streets, public safety fund and the motor pool fund. Some activities such as the water and sewer funds are treated as business activities where the revenues of the activity are designed to pay for the operations of the activity.

#### **FUND FINANCIAL STATEMENTS**

The fund financial statements provide more detailed information about the Village's funds, focusing on significant (major) funds not the Village as a whole. Funds are used to account for specific activities or funding sources. Some funds are required by law or bond covenants. The Village board also may create them. Funds are established to account for funding and spending of specific financial resources and to show proper expenditure of those resources.

The Village has the following types of funds:

**Governmental Funds**: Most of the Village's activities are included in the governmental fund category. These funds are presented on the modified accrual basis, which is designed to show short-term financial information. You will note that the differences between the Village's government-wide statements and the fund statements are disclosed in reconciling statements to explain the differences between them. The Village's governmental funds include: General, Law Enforcement, Major Street, Local Street, Soccer Park, Various Debt Service Funds and Cemetery.

**Proprietary Funds**: These funds represent activities in the government which are basically treated like private sector companies. These funds are designed to have revenues earned adequate to pay for the operations of the activity. These funds are presented on a full accrual method and will show no difference between the Village's government-wide statements and fund statements presentation. The Village's proprietary funds include: Water, Sewer and Internal Service.

#### **FUND FINANCIAL STATEMENTS (CONTINUED)**

**Fiduciary Funds**: The Village is a trustee or fiduciary for assets that belong to others. The Village maintains these funds and is responsible for insuring that the assets of these activities are spent for their intended purpose and at the direction of those individuals/organizations to which the funds belong. These activities do not appear in the Village's government-wide financial statements since the assets do not belong to the Village. The Village maintains a Cemetery Perpetual Care fund in this category.

#### FINANCIAL ANALYSIS OF THE VILLAGE AS A WHOLE

**Net Assets:** The Village's combined net assets increased approximately \$50,000 during the year ended February 28, 2006 totaling \$3,470,301.

**Governmental Activities**: The net assets for governmental activities increased approximately \$84,000, due largely to grants received from the State of Michigan for an extension of the Village walking path, grants received from local Rotary & the Rotary Charities of Traverse City for a concession stand/bathhouse at the Village soccer park and an increase in property tax revenues as a result of the increased tax base.

**Business Type Activities**: The net assets for business-type activities increased approximately \$22,000. The increase can be attributed to an increase in charges for services resulting from an increase in water and sewer rates and a reduction in operating expenses of approximately 6%.

#### FINANCIAL ANALYSIS OF THE VILLAGE'S FUNDS

**General Fund:** This fund is used to record all activities of the Village not required to be recorded in a separate fund. This would include parks, zoning, dam, building and grounds, legislative, administrative, and elections. The major source of revenue for the general fund is from the Village tax base, the revenue sharing from the State of Michigan. The major expenses for this fiscal year include the general operating activities of the Village.

**Major Streets**: This fund is used to record revenues and expenses for major (stateowned) streets located within the Village. The major source of revenue comes from the State of Michigan in the form of transportation taxes and grants for snow removal. The major expense for this fund is equipment rental for snow removal and street repair.

**Local Streets**: This fund is used to record revenues and expenses for local (Villageowned) streets. Local street revenue comes from property taxes and from the state in the form of grants for snow removal and from gas and weight taxes. This fund also records contributions from area Townships for repairing or paving local streets. During the year ended February 28, 2005, the Village constructed a municipal parking lot in the downtown area.

**Public Safety Fund**: The public safety fund is used to record police department activities. Its major source of revenue comes from the general fund. The expenses incurred are for operational costs.

**Soccer Park**: This fund is used to record the grant activity and public contributions related to capital improvements planned for the Village's Soccer Park.

**Cemetery Fund**: The major source of revenue is from the sale of cemetery plots and openings for burials. The expenses incurred are for maintenance.

**Sewer Fund**: The sewer fund records all activities of the Village's wastewater treatment system. The major source of revenue is from user charges, and the major expense is the operation and maintenance of the sewer system.

**Water Fund**: This fund is used to record revenues and expenses for the Village water system. The revenues come from user charges and the expenses are incurred for operation and maintenance.

**Internal Service**: This is used to record the operation by the Department of Public Works. The primary source of revenue comes from equipment rental fees charged to the other funds of the Village. The primary expenses are accrued from the operations and maintenance of equipment.

Bellaire Building Authority Debt Service: This fund collected lease revenue from the general fund and satisfied the debt service requirements of the Craven Dam Bond.

**2004 Water Upgrade Debt Service**: This fund satisfies the debt requirements of the Water Upgrade Bond issued in the current year.

#### CAPITAL ASSET AND LONG-TERM DEBT ACTIVITY

#### Capital Assets:

Additions to Village's capital assets for this year includes the construction of a walking path (\$24,438), the repairing of Cayuga Street (\$25,866), the repair of the railroad bridge walking path (\$17,638), a new boiler for the Village Hall (\$5,939), a water meter upgrade (\$28,830), and a new 2006 F-550 truck for public works (\$40,762).

#### Long Term Debt:

- ◆ Sewer Revenue Bond: The Revenue Bond payments for this fiscal year totaled \$70,620 (\$35,000 principal and \$35,620 interest).
- Sewer General Obligation Bond: The bond payments for this fiscal year totaled \$65,665 (\$25,000 principal and \$40,665 interest).
- ◆ Local Streets Installment Loan: This was for the purchase of land for the municipal parking lot. The Village paid \$23,673 in loan payments for the fiscal year (\$15,786 principal and \$7,887 interest).
- ♦ Bellaire Building Authority Bond: The bond payments made this fiscal year for the restoration of Craven Dam totaled \$17,260 (\$10,000 principal and 7,260 interest).
- ◆ Water Upgrade Capital Improvement Bond: The Village paid \$5,920 in loan payments for the fiscal year (\$4,000 principal and \$1,920 interest).
- ♦ Inter-fund Loan to Local Street from General Fund: The Local Street Fund paid the General Fund \$11,655 (\$7,155 principal and \$4,500 interest) for re-payment of an inter-fund loan.

#### KNOWN FACTORS AFFECTING FUTURE OPERATIONS

The Village will proceed with the construction of a new well and in conjunction with the American Youth Soccer Association of Bellaire, the construction of a new concession stand/bathhouse. We are also applying for a recreation grant that will provide funding for a potential boardwalk along the river by Richardi Park. We are also working on obtaining revenue for sludge removal of the Village sewer ponds.

#### **CONTACTING VILLAGE MANAGEMENT**

This financial report is designed to provide our taxpayers, creditors, investors and customers with a general overview of the Village's finances and to demonstrate the Village's accountability for the revenues it receives. If you have any questions concerning this report please contact Cathy Odom, Village Clerk or John Hanson, Village President at 202 N. Bridge St., P.O. Box 557, Bellaire, MI 49615 or by calling 231-533-8213, during the hours of 8:30 AM to 4:00 PM.

John Hanson, Village President

Dennis Balon, Village President Pro-Tem

Cathy Odom Village Deputy Clerk/Treas.

#### VILLAGE OF BELLAIRE STATEMENT OF NET ASSETS FEBRUARY 28, 2006

	VERNMENTAL ACTIVITIES	SINESS-TYPE CTIVITIES		TOTAL
ASSETS Current Assets:			· <del></del>	
Cash Investments Accounts receivable Inventory Internal balances Inter-fund loan Capital assets, net	\$ 706,375 48,271 94,765 2,408 41,002 82,844 1,272,422	\$ 609,588 108,731 44,757 - (41,002) - 2,669,986	\$	1,315,963 157,002 139,522 2,408 - 82,844 3,942,408
Total assets	2,248,087	 3,392,060		5,640,147
LIABILITIES  Accounts payable Accrued interest payable Deferred revenue Due to motor pool Long-term liabilities: Due in one year: Long-term debt Inter-fund loan Due in more than one year:	16,894 9,375 26,023 - 14,000 7,513	4,578 15,594 - 104 60,000		21,472 24,969 26,023 104 74,000 7,513
Long-term debt Inter-fund loan	319,497 75,331	1,510,000 -		1,829,497 75,331
Total liabilities	 468,633	 1,590,276		2,058,909
NET ASSETS Invested in capital assets, net of related debt Restricted for:	856,080 -	1,099,986		1,956,066
Streets and sidewalks Public safety Debt service Other Unrestricted	223,367 35,586 25,034 6,023 633,364	153,896 - 547,902		223,367 35,586 178,930 6,023 1,181,266
Total net assets	\$ 1,779,454	\$ 1,801,784	\$	3,581,238
			=	

# VILLAGE OF BELLAIRE STATEMENT OF ACTIVITIES YEAR ENDED FEBRUARY 28, 2006

		PROGRA	M REVENU	UES	NET (EXP	(EXPENSE) REVENUE	AND
	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS & CONTRI- BUTIONS	CAPITAL GRANTS & CONTRI- BUTIONS	<b>~</b>  ⊥	BUS T ACTI	ш
GOVERNMENTAL ACTIVITIES General administration	\$ 96,177	•	\$ 6,500	69	\$ (89,677)		\$ (89 677)
Elections Street and sidewalk maintenance	1,418 172,103	14,500	117,124		(1,418)	T I	
Village hall Parks	65,693		•	1 2	(65,693)	•	(65,693)
Dam	2 398	14,1/3	• 1	2,655	(74,357)	•	(74,357)
Zoning	48,923	3,404	, ,	• •	(45,519)		(2,398)
Law enforcement Cemetery	168,030 24 809	8,891	3,454	1	(155,685)	•	(155,685)
Interest on long-term debt	21,567		550,0	. ,	(10,374) (21,567)	r i	(10,574) (21,567)
Total governmental activities	692,303	46,580	135,701	2,655	(507,367)		(507,367)
BUSINESS-TYPE ACTIVITIES							
Sewer Water	273,337 134,299	253,109 137,870	, ,	• 1	•	(20,228)	(20,228)
Interest on long-term debt	75,776	•	•	•		(75,776)	3,577 (75,776)
Total business-type activities	483,412	390,979	•	4	1	(92,433)	(92,433)
Total government	1,175,715	437,559	135,701	2,655	(507,367)	(92,433)	(599,800)
	ĒN						
	Property Taxes: Levied for General Purposes	nroses		-	222 440		107
	Levied for Local Street	Street Maintenance			103,482	• •	72,290
	Levied for Debt Service  Bronach, Tay Administration Eco	00				73,915	72,290
	State Shared Revenue (no	State Shared Revenue (not restricted to specific purposes)	poses)		5,092	•	4,287
	Refunds and Rebates	-	`		4,694	10.033	15,966
	Investment Earnings Miscellandous				25,390	15,505	54,429
	TRANSFERS				25,13/ (14,080)	483 14,080	25,620
	TOTAL GENERAL REVE	EVENUES AND TRANSFERS	10		596,721	114,016	710,737
	CHANGE IN NET ASSETS NET ASSETS	SETS INNING OF YEAR			89,354 1,690,100	21,583	110,937
	NET ASSETS - END OF	OF YEAR			\$ 1,779,454	\$ 1,801,784	\$ 3,581,238

VILLAGE OF BELLAIRE BALANCE SHEET GOVERNMENTAL FUNDS FEBRUARY 28, 2006

		-	MAJO	R GOVERN	MEN	MAJOR GOVERNMENTAL FUNDS	•		ž	NON-MAJOR		
		GENERAL	<u>-</u> 0	PUBLIC SAFETY	— <b>U</b> )	MAJOR STREET		LOCAL STREET	<b>.</b>	GOVERN- MENTAL FUNDS		TOTAL
ASSETS Cash Investments Accounts receivable:	<del>⇔</del>	362,551	€9	29,153	₩	104,969	₩	66,681 28,980	€\$	52,604	€9	615,958 48,271
Due from state  Due from state  Due from county  Due from other governmental funds  Due from other funds  Lease and interest receivable  Other		19,496 - 47,339 41,002				19,591 14,500 -		11,613		- - 157,842 14 940		50,700 14,500 47,339 41,002 157,842
Total assets	<sub>69</sub>	470,388	€>	36,153	₩	149,326	€	107,274	₩	227,411	€9	990,552
LIABILITIES AND FUND EQUITY Liabilities Accounts payable Deferred revenue Deferred lease and interest payments Due to other governmental funds	49	3,541 6,023	€9	567	€9	5,628	↔	2,449	↔	20,000	↔	12,193 26,023 157,842
Total liabilities		9,564		567		18,179		15,054		200,033		243.397
Fund Equity Fund balance: Undesignated and unreserved Reserved for:		454,801		•		1		1		2,344		457,145
Public sarety Streets and sidewalks Other	ļ	6,023		35,586		131,147		- 92,220		- 25,034		35,586 223,367 31,057
Total fund equity		460,824		35,586		131,147		92,220		27,378		747,155
Total liabilities and fund equity	<del>\$</del>	470,388	8	36,153	₩	149,326	8	107,274	69	227,411	€>	990,552

See accompanying notes to financial statements.

# VILLAGE OF BELLAIRE RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET ASSETS FEBRUARY 28, 2006

Total Fund Balance - Governmental Activities (Per Balance Sheet - Page 10)	\$ 747,155
Amounts reported for governmental activities in the Statement of Net Assets (page 8) are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not used in the funds	1 070 552
Receivables reported in the statement of activities that do not provide current financial resources are not reported as receivables in the governmental funds	1,079,553 6,532
Long-term liabilities, including bonds payable, and accrued interest are not due and payable in the current period and therefore are not reported in the funds	(333,497)
Accrued interest on long-term liabilities is not due and payable in the current period and is not reported in the funds	(9,375)
Internal service funds are used by management to charge the costs of certain activities to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the Statement of Net Assets	289,086
Total Net Assets - Governmental Activities (Per Statement of Net Assets - Page 8)	\$ 1,779,454

# VILLAGE OF BELLAIRE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE GOVERNMENTAL FUNDS YEAR ENDED FEBRUARY 28, 2006

		MAJOR GOVE	MAJOR GOVERNMENTAL FUNDS		NON-MAJOR	
	GENERAL	PUBLIC SAFETY	MAJOR STREET	LOCAL	GOVERN- MENTAL ETINDS	1410
REVENUES Taxes and assessments	\$ 332,438		·	403 463		10.1
State grants State grants	7,155 114,566	3,454	72 850	37 110	· ·	435,920 7,155
Charges for services	32,057			6 - ' 'S	2324	227,989
interest income	22,589 16.596	8,891	14,500		5,612 5,612	35,268 51,592
Other	11,840	136	3,235	2,898 951	2,661	25,390
Total revenues	537,241	12,481	90,585	144 450	24.620	270,00
EXPENDITURES				2004	879,15	816,386
General government	181 144					
Parks	107,096		•		1	181,144
Craven dam	48,923	•			1,700	108,796
Street maintenance	3,133	•	•	•	18 610	48,923
Public safety	• •	159 696	101,326	83,687		21,743 185,013
Cemetery	•	000,000	•	•	•	159,696
Debt service: Princinal		1	•	•	23,417	23,417
Interest	• •	•	•	22,941	4,000	26.941
Total expenditures				12,387	1,920	14,307
cyperiories	340,296	159,696	101,326	119,015	49.647	769 980
Excess (deficiency) of revenues over expenditures	196,945	(147.215)	(10 741)	35 435		
OTHER FINANCING SOURCES (USES)				99t'07	(18,018)	46,406
Iransfers in Transfers out	(170,000)	160,000	•	•	15,920	175,920
Total other financing courses (uses)			•	1	(20,000)	(190,000)
(spen) spanner Burgara	(1/0,000)	160,000	•	•	(4,080)	(14,080)
Excess (deficiency) of revenues and other sources over expenditures and other uses	26,945	12,785	(10,741)	25.435	(22.008)	
Fund balance - beginning of year	433,879	22.801	141 888	901.00	(22,030)	32,320
Fund balance - end of year	30000		000	cg // gg	49,476	714,829
	460,824	\$ 35,586	\$ 131,147	\$ 92,220	\$ 27,378 \$	747,155

See accompanying notes to financial statements.

# VILLAGE OF BELLAIRE RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES YEAR ENDED FEBRUARY 28, 2006

Amounts reported for governmental activities in the statement of activities (page 9) are different because:  Contributions from other governments is recorded in the statement of activities when earned; they are not reported in the funds until collected or collectible within 60 days of year-end  Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives  Depreciation expense, recorded in the statement of activities but not the governmental fund financial statements  (70,561)  Internal service funds are used by management of charge the costs of equipment services to individual funds. Net revenue of the internal service fund is reported within governmental activities  Governmental funds do not report long-term debt; therefore, debt service payments are recorded as an expenditure. However, in the government-wide financial statements, long term debt is recorded and debt service payments are applied against the outstanding balances.  Some expenses reported in the statement of activities do not require the use of current financial resources and are not reported as expenditures in governmental funds. This includes accrued interest expense  Change in Net Assets - Governmental Activities - Per Statement of Activities (Page 9)  \$ 89,354	Net Change in Fund Balances - Total Governmental Funds - Page 12	\$ 32,326
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	require the use of current financial resources and are not reported as expenditures in governmental funds. This	(5,459)
		\$ 89,354

#### VILLAGE OF BELLAIRE STATEMENT OF FUND NET ASSETS PROPRIETARY FUNDS FEBRUARY 28, 2006

		IESS-TYPE ACT NTERPRISE FU		GOVERNMENTAL <u>ACTIVITIES</u> INTERNAL
	SEWER	WATER	TOTAL	SERVICE FUND
ASSETS				
Current assets:	_			
Cash Investments	\$ 507,277	\$ 102,311		\$ 90,417
Due from other funds	108,731 28,830	-	108,731	-
Accounts receivable	31,723	13,034	28,830 44,757	104 7,989
Inventory	-	-	-	2,408
Total current assets	676,561	115,345	791,906	100,918
Noncurrent assets - Capital assets,				
net	2,333,839	336,147	2,669,986	192,869
Total assets	3,010,400	451,492	3,461,892	293,787
LIABILITIES				
Current liabilities: Accrued liabilities	45 504			
Accounts payable	15,594 2,452	2 126	15,594	
Due to other governmental funds	41,002	2,126 28,830	4,578 69,832	4,701
Current portion of bonds payable	60,000	20,000	60,000	-
Total current liabilities	119,048	30,956	150,004	4,701
Noncurrent liabilities:				
Bonds payable, net of current				
portion	1,510,000	-	1,510,000	-
Total liabilities	1,629,048	30,956	1,660,004	4,701
NET ASSETS				
Invested in capital assets, net of				
related debt	763,839	336,147	1,099,986	
Restricted for debt service	153,896		153,896	-
Unrestricted	463,513	84,389	547,902	289,086
Total net assets	\$ 1,381,248	\$ 420,536	\$ 1,801,784	\$ 289,086

# VILLAGE OF BELLAIRE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS PROPRIETARY FUNDS YEAR ENDED FEBRUARY 28, 2006

				TYPE ACTI PRISE FUI		GOVERNMENTAL <u>ACTIVITIES</u> INTERNAL SERVICE			
		SEWER	,	WATER	 TOTAL		FUND		
Operating revenues Charges for services Taxes and assessments	\$	253,109 73,915	\$	135,071 -	\$ 388,180 73,915	\$	106,378 -		
State grants Other		657		12,658	 13,315		7,317		
Total operating revenues		327,681		147,729	475,410		113,695		
Operating expenses Wages and fringe benefits Contractual services		102,300 - 4,329		67,967 5,136 1,202	170,267 5,136 5,531		39,610 - 15,339		
Insurance Equipment rental Supplies		5,250 16,308		11,952 1,604	17,202 17,912		22,987		
Repairs and maintenance Utilities Depreciation		20,082 22,199 97,240		15,155 10,170 16,526	35,237 32,369 113,766		15,414 8,823 24,705		
Miscellaneous		5,629		4,587	 10,216		2,119		
Total operating expenses		273,337	_	134,299	 407,636		128,997		
Operating income		54,344		13,430	67,774		(15,302)		
Non-operating revenues (expenses) Interest income Interest expense		15,505 (75,776)		- -	 15,505 (75,776)		641		
Income - before other financing sources (uses)		5,927		(13,430)	(7,503)		14,661		
Other financing sources (uses) Transfers in Transfers out		-		20,000 (5,920)	20,000 (5,920)		-		
Total other financing sources (uses)		-		14,080	14,080		-		
Change in net assets		(5,927)		27,510	21,583		(14,661)		
Total net assets - beginning of year	_	1,387,175	_	393,026	1,780,201		303,747		
Total net assets - end of year	\$	1,381,248	\$	420,536	\$ 1,801,784	\$	289,086		

See accompanying notes to financial statements.

#### VILLAGE OF BELLAIRE STATEMENT OF CASH FLOWS PROPRIETARY FUNDS YEAR ENDED FEBRUARY 28, 2006

	Enterprise Funds						_	
		SEWER		WATER		TOTAL	SI	TERNAL ERVICE FUND
Cash flows from operating activities:	\$	249,367	\$	128,620	\$	377,987	\$	106,378
Cash received from customers  Cash received from property tax levy	Ф	73,915	Φ	120,020	Φ	73,915	Ψ	100,370
· · · · · · · · · · · · · · · · · · ·		(71,584)		(26,937)		(98,521)		(68,190)
Cash payments to suppliers for goods and services		(71,304)		(20,937)		(30,321)		(00,130)
Cash payments to employees and professional contractors for services		(104,050)		(65.102)		(169,153)		(40,610)
				(65,103) (11,952)				(40,010)
Payments for internal services		(5,250)		• •		(17,202)		•
Internal services - receipts from other funds		-		14,080		14,080		7 247
Other operating revenues		657		1,450		2,107		7,317
Net cash provided by operating activities		143,055		40,158		183,213		4,895
Cash flows from capital and related financing activities:								
Acquisition and construction of capital assets		(2,251)		(25,412)		(27,663)		(40,762)
Principal paid on bonds		(85,000)		· · ·		(85,000)		-
Interest paid on bonds		(76,285)		-		(76,285)		_
Net cash used in capital and related								
financing activities		(163,536)		(25,412)		(188,948)		(40,762)
Cash flows from investing activities:								
Purchase of investments		(7,447)		_		(7,447)		-
Proceeds from the sale of investments		-		_		-		48,976
Investment income		15,506		_		15,506		512
Net cash provided by investing activities		8,059		-		8,059		49,488
Net increase (decrease) in cash and cash equivalents		(12,422)		14,746		2,324		13,621
Cash and cash equivalents - beginning of year		519,699		87,565		607,264		76,796
Cash and cash equivalents - end of year	\$	507,277	\$	102,311	<u>\$</u>	609,588	\$	90,417
Reconciliation of operating income (loss) to net cash from operating activities:								
Operating income (loss) Adjustments to reconcile operating income (loss) to net cash from operating activities	\$	54,344	\$	13,430	\$	67,774	\$	(15,302)
Depreciation expense Changes in assets and liabilities:		97,240		16,526		113,766		24,705
Receivables		(3,743)		155		(3,588)		(7,989)
Due from / to other funds		(5,514)		28,830		23,316		(104)
Inventory		(0,017)		_0,000		_0,010		(51)
Accounts payable		1,133		(18,783)		(17,650)		3,636
Accrued liabilities		(405)		(10,700)		(405)		3,000
			_	40.450	_		_	4 005
Net cash provided by operating activities	<u> </u>	143,055	<u>\$</u>	40,158	<u>\$</u>	183,213	<u>\$</u>	4,895

#### VILLAGE OF BELLAIRE STATEMENT OF FIDUCIARY NET ASSETS FIDUCIARY FUNDS FEBRUARY 28, 2006

	CEMETERY PERPETUAL CARE		
ASSETS Cash Investments	\$	8,174 84,668	
Total Assets	<del></del>	92,842	
LIABILITIES  Due to other governmental funds		5,073	
NET ASSETS  Net Assets Held in Trust for Cemetery Perpetual Care	\$	87,769	

#### **NOTE 1: ENTITY**

The Village of Bellaire is a General Law Village of the State of Michigan organized in 1879, located in Antrim County, Michigan. Its physical boundaries incorporate parts of Forest Home and Kearney Townships.

The criteria for determining the various governmental functions to be included in the reporting entity's financial statements include oversight responsibility, scope of public service, and special financing relationships. On this basis, the financial statements include all of the governmental functions of the Village of Bellaire.

#### BELLAIRE DISTRICT FIRE DEPARTMENT

These statements do not include activities of the Bellaire District Fire Department since the Village has no financial or oversight responsibility.

#### **BELLAIRE BUILDING AUTHORITY**

In June 2001, the Bellaire Building Authority was created under the provisions of Public Act 31 of 1948. The purpose of the Authority is to provide for the acquisition and construction of certain public buildings, parking lots or structures, recreational facilities, stadiums and the necessary site or sites for the use of the Village of Bellaire. Although it is legally separate from the Village, the Building Authority is reported as if it were a part of the primary government because its sole purpose is to serve the Village of Bellaire.

The financial activity of the Building Authority is reported in a capital projects and debt service fund within the Village's financial statements. The Building Authority is also audited under separate cover, and the financial statements are located at the Village offices.

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **INTRODUCTION**

The accounting and reporting framework and the more significant accounting principles and practices of the Village of Bellaire are discussed in subsequent sections of this Note. The remainder of the Notes are organized to provide explanations including required disclosures of the Village's financial activities.

The accounting policies of the Village of Bellaire conform to the generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENT PRESENTATION

#### Government-Wide Financial Statements

The government-wide financial statements include the statement of net assets and the statement of activities. These statements report financial information for the Village as a whole, excluding fiduciary activities such as cemetery perpetual care activities. Individual funds are not displayed but the statements distinguish governmental activities, generally supported by taxes and Village general revenues, from business-type activities, generally financed in whole or in part with fees charged to external customers.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with functional programs. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees, fines and forfeitures, and other charges to users of the Village's services; (2) operating grants and contributions which finance annual operating activities including restricted investment income; and (3) capital grants and contributions which fund the acquisition, construction, or rehabilitation of capital assets and include fees to developers. These revenues are subject to externally imposed restrictions to these program uses. Taxes and other revenue sources not properly included with program revenues are reported as general revenues.

#### Fund Financial Statements

Fund financial statements are provided for governmental, proprietary, and fiduciary funds. Major individual governmental and enterprise funds are reported in separate columns with composite columns for non-major funds. The measurement focus and basis of accounting for the government-wide and fund financial statements are described in a subsequent section of this note.

#### **FUND TYPES AND MAJOR FUNDS**

#### Governmental Funds

The Village reports the following major governmental funds:

General Fund - This fund is used to account for all financial transactions except those required to be accounted for in another fund. The fund includes the general operating expenditures of the local unit. Revenues are derived primarily from property taxes, state and federal distributions, grants and other inter-governmental revenues.

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### FUND TYPES AND MAJOR FUNDS (CONTINUED)

Public Safety Fund – This fund is used to account for all financial transactions of the Village's police department. The activities of the police department are financed primarily by transfers of resources from the General Fund.

Major Street Fund – This fund is used to account for all financial transactions related to the Village's "major" (state-owned) streets. Revenues are derived primarily from state grants.

Local Street Fund – This fund is used to account for all financial transactions related to the Village's local streets. Revenues are derived primarily from property taxes and state grants.

The Village reports, in total, the following non-major funds:

Cemetery and Soccer Park special revenue funds, and Bellaire Building Authority and Water Upgrade debt service funds.

#### **Proprietary Funds**

Enterprise Funds - Enterprise funds report operations that provide services which are financed primarily by user charges, or activities where periodic measurement of net income is appropriate for capital maintenance, public policy, management control or other purposes. Water and sewer funds are reported in this category.

The Village reports the following major enterprise funds:

#### **Proprietary Funds**

Water Fund – This fund is used to account for all financial transactions of the Village's Water Utility services. Revenues are derived primarily from user changes.

Sewer Fund - This fund is used to account for all financial transactions of the Village's Sewer Utility services. Revenues are derived primarily from user changes.

#### Other Funds

Fiduciary Funds - These funds are used to account for assets held in trust or as an agent for others. Cemetery perpetual care activities are recorded in this category. Fiduciary activities are not reported in the government-wide financial statements, in accordance with GASB Statement No. 34.

Internal Service Funds – account for equipment provided by one department to other departments within the Village on a cost-reimbursement basis. These are proprietary

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **FUND TYPES AND MAJOR FUNDS (CONTINUED)**

funds reported with governmental activities in the government-wide statements. The Village's motor pool fund is an internal service fund.

#### MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The financial statements of the Village are prepared in accordance with generally accepted accounting principles (GAAP). The Village applies all relevant Governmental Accounting Standards Board (GASB) pronouncements and applicable Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless they conflict with GASB pronouncements. The Village does not apply FASB pronouncements or APB opinions issued after November 30, 1989.

#### **Government-Wide Financial Statements**

The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting generally including the reclassification or elimination of internal activity (between or within funds). However, internal eliminations do not include utility services provided to Village departments. Proprietary and fiduciary fund financial statements also report using this same focus and basis of accounting although internal activity is not eliminated in these statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax revenues are recognized in the year for which they are levied while grants are recognized when grantor eligibility requirements are met.

#### **Governmental Fund Financial Statements**

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The Village considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenditures are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported as expenditures in the year due.

Major revenue sources susceptible to accrual include: sales and use taxes, property taxes, franchise taxes (fees), intergovernmental revenues, and investment income. In general, other revenues are recognized when cash is received.

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (CONTINUED)

Property tax revenues are recognized as follows:

Properties are assessed as of December 31 and the related property taxes become a lien on July 1 of the following year. These taxes are due on September 15; uncollected amounts are subsequently added to the county delinquent tax rolls. In accordance with GASB 33 "Accounting and Financial Reporting for Nonexchange Transactions", the Village records the property tax revenue on the lien date when it becomes an enforceable legal claim for the Village. Therefore, all taxes levied on July 1, 2005, are recorded as revenue in the current year.

Property taxes were levied as follows for the year ended February 28, 2006:

General 11.2438 mills Local Street 3.5000 mills Sewer G.O. Bond 2.5000 mills

#### Proprietary Fund Financial Statements

Operating income reported in proprietary fund financial statements includes revenues and expenses related to the primary, continuing operations of the fund. Principal operating revenues for proprietary funds are charges to customers for sales or services. Principal operating expenses are the costs of providing goods or services and include administrative expenses and depreciation of capital assets. Other revenues and expenses are classified as non-operating in the financial statements.

#### **BUDGETS**

Public Act 621 of 1978 as amended provides that a local unit shall not incur expenditures in excess of the amount appropriated.

The approved budgets of the Village for budgetary funds were adopted on a fund level using the modified accrual basis. Budgets are normally formulated during December and January of each year and a budget hearing is held in February.

The council normally adopts the budget just prior to March 1. Amendments are made to the budgets when determined to be necessary throughout the year. We noted overexpenditures for the year ended February 28, 2006 as follows:

Major Street \$ 1,951

Budgets are not required for the proprietary, fiduciary, and debt service fund types.

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED

#### **USE OF ESTIMATES**

The financial statements have been prepared in conformity with generally accepted accounting principles as applicable to governments and, as much, include amounts based on informed estimates and judgments of management with consideration given to materiality. Actual results could differ from those estimates.

#### INVENTORY

Inventory for street materials have been recorded at cost.

#### CAPITAL ASSETS AND DEPRECIATION

The Villages property, plant, equipment, and infrastructure with useful lives of more than one year are stated at historical cost and comprehensively reported in the government-wide financial statements. The Village maintains infrastructure asset records consistent with all other capital assets. Proprietary capital assets are also reported in the respective fund financial statements. Donated assets are stated at fair value on the date donated. The Village generally capitalizes assets with historical cost of \$1,000 or more as purchase and construction outlays occur. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts and the resulting gain or loss is recorded in operations.

Estimated useful lives, in years, for depreciable assets are as follows:

Buildings	5 – 50
Improvements, other than buildings	2 - 50
Mobile equipment	3 – 30
Furniture, machinery, and equipment	3 – 30

For information describing capital assets, see Note 6.

#### LONG-TERM DEBT, DEFERRED DEBT EXPENSE, AND BOND DISCOUNTS/PREMIUMS

In the government-wide and proprietary financial statements, outstanding debt is reported as liabilities. Bond issuance costs, bond discounts or premiums, and the difference between the reacquisition price and the net carrying value of refunded debt are capitalized and amortized over the terms of the respective bonds using a method that approximates the effect of interest method.

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### LONG-TERM DEBT, DEFERRED DEBT EXPENSE, AND BOND DISCOUNTS/PREMIUMS (CONTINUED)

The governmental fund financial statements recognize the proceeds of debt and premiums as other financing sources of the current period. Issuance costs are reported as expenditures.

#### **NOTE 3: CASH AND INVESTMENTS**

The Village of Bellaire uses a common banking account to pool various cash funds and enhance investment earnings. The various fund's equity at February 28, 2006 are as follows:

	Common
	Checking
General Fund	\$ 362,415
Water Fund	102,310
Motor Pool Internal Service Fund	90,416
Public Safety Fund	29,153
	\$ 584,294

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Interfund borrowings are common and normally short-term in nature. Certificates of deposit are cashed if necessary to eliminate negative balances.

Cash consists of bank accounts or securities with original maturities of 90 days or less.

All cash deposits are maintained in financial institutions in the Bellaire, Michigan area. The Village's pooled and non-pooled deposits are categorized to give an indication of the level of risk assumed by the Village at fiscal year-end. The categories are described as follows:

- Category 1 Insured or collateralized with securities held by the Village or by its agent in the Village's name.
- Category 2 Collateralized with securities held by the pledging financial institution's trust department or agent in the Village's name.
- Category 3 Uncollateralized.

#### NOTE 3: CASH AND INVESTMENTS (CONTINUED)

	BANK				ATEGORY		C	CARRYING				
	B	BALANCE		BALANCE 1		1	2		3		AMOUNT	
Pooled Deposits	\$	611,613	\$	100,000	\$	-	\$	511,613	\$	584,294		
Local Street		143,040		-		-		143,040		66,681		
Major Street		169,431		-		-		169,431		104,969		
Sewer		587,524				-		587,524		353,381		
Sewer-Bond Red.		153,896		-		-		153,896		153,896		
Cemetery		14,001		-		-		14,001		6,614		
Building Authority		1,034		1,034		-		-		1,034		
04 Water Upgrade		24,000		-		-		24,000		24,000		
Soccer Park		20,955		-		-		20,955		20,995		
Petty Cash				-				-		100		
Subtotal		1,725,494		101,034		-		1,624,460		1,315,964		
Perpetual Care		8,173		-				8,173		8,173		
Total Cash Deposits	\$	1,733,667	\$	101,034	\$	+	\$	1,632,633	\$	1,324,137		

The Governmental Accounting Standards Board Statement No. 3 risk disclosures for the Village's investments are as follows:

- (1) Insured or securities held by the Village or the Village's agent in the Village's name.
- (2) Uninsured with securities held by the counter party's trust department or its agent in the Village's name.
- (3) Uninsured with securities held by the counter party's trust department or agent but not in the Village's name.

Investments are stated at cost, which approximates fair market value. Investments consist of securities with original maturities in excess of 90 days. Balances at February 28, 2006, consist of the following:

		CATEGORY	CARRYING	
	1	2	3	AMOUNT
Sewer	\$ -	\$ 108,731	\$ -	\$108,731
Local Street	-	28,980	-	28,980
Law Enforcement	-	7,000	-	7,000
Cemetery	-	2,025	-	2,025
Major Street	 -	10,266	 -	10,266
Subtotal	-	157,002	-	157,002
Perpetual Care	 	84,668	 -	84,668
Total Investments	\$ -	\$241,670	\$ 	\$241,670

The Village's investing is performed in accordance with investment policies complying with state statutes.

#### **NOTE 4: RECEIVABLES**

Governmental Funds - Accounts receivable at February 28, 2006 consist of the following:

	GE	ENERAL		MAJOR TREET	_	OCAL		N MAJOR SUNDS
State of Michigan	\$	19,495	\$	19,591 14,500	\$	11,613	\$	- -
County Reimbursements Other			_		_	- 44 040		14,940
	\$	19,495	<u>\$</u>	34,091	<u>\$</u>	11,613	<u> </u>	14,940

Proprietary funds - Accounts receivable at February 25, 2006, in the Enterprise funds consist of the following:

	SE	V	VATER	
Unbilled usage 1/15 - 2/15	\$	18,229	\$	9,131
Unbilled usage 2/16 - 2/28		13,494		3,903
	\$	31,723	\$	13,034

Management considers all receivables to be fully collectible.

#### NOTE 5: DUE TO / FROM OTHER FUNDS

The amount of short-term governmental interfund receivables and payable are as follows:

FUND	 TERFUND CEIVABLE	FUND	 TERFUND AYABLE
General	\$ 47,339	Cemetery Major Street Local Street	\$ 22,183 12,551 12,605
	\$ 47,339		\$ 47,339

These Interfund receivables are short-term in nature and no interest is charged on the above amounts. Above amounts are the result of fringe benefit allocations and other activity at February 28, 2006.

GASB 34 requires that all short-term interfund receivables and payables are eliminated within each activity type for purposes of the government-wide financial statements. Therefore, the only short-term due to/due from balances presented on the Statement of Net Assets is the due to / from between the governmental and business-type activities as follows: \$41,002 due to the general fund from the sewer fund.

#### NOTE 5: DUE TO / FROM OTHER FUNDS (CONTINUED)

The amount of long-term interfund receivables and payables are as follows:

FUND		ERFUND EIVABLE	FUND	INTERFUND PAYABLE			
General	eneral \$ 82,844		Local Street	\$	82,844		

The long-term receivable and payable is the result of two inter-fund loans from the General Fund to Local Streets. The loans are repayable as follows:

DATE OF ISSUE 7/1/2004	AMOUNT OF ISSUE \$ 40,000	INTEREST RATE 5.00%	DATE OF MATURITY 7/1/2006 7/1/2007 7/1/2008 7/1/2009 7/1/2010 7/1/2011 - 7/1/2014	PR	NNUAL AYABLE 3,339 3,506 3,681 3,866 4,059 18,368 36,819	INT	NNUAL EREST YABLE 1,841 1,674 1,499 1,315 1,121 2,352 9,802
DATE OF ISSUE	AMOUNT OF ISSUE	INTEREST RATE	DATE OF MATURITY	PR	NNUAL IINCIPAL AYABLE	IN	NNUAL TEREST YABLE
10/1/2004	\$ 50,000	5.00%	10/1/2006	\$	4,174	\$	2,301
			10/1/2007		4,383		2,093
			10/1/2008		4,602		1,873
			10/1/2009		4,832		1,643
			10/1/2010		5,074		1,402
			10/1/2011 - 10/1/2014		22,960		2,940
				\$	46,025	\$	12,252

## NOTE 6: <u>LEASE AND INTEREST RECEIVABLE / DEFERRED LEASE AND INTEREST PAYMENTS</u>

During the fiscal year ended February 28, 2003, the Village entered into a leasing agreement with the Bellaire Building Authority whereby the Village will make annual lease payments to the Authority in the amount of the debt service requirements for the Craven Dam bonds described in Note 9.

In the fund financial statements, which uses the modified accrual basis of accounting, the lease and interest receivable is recorded as an asset with a balance of \$157,842 at the fiscal year-end, offset by a deferred lease and interest payment balance of the same amount. In the government-wide Statement of Net Assets, the lease and interest receivable and the deferred lease and interest payments are eliminated.

#### NOTE 7: CAPITAL ASSETS

Capital asset activity of the Village's governmental and business-type activities was as follows:

as follows:								
		Balance						Balance
Covernment and all Australia	_M	arch 1, 2005		Additions		isposals	_ Feb	oruary 28, 2006
Governmental Activities								
Capital assets not being depreciated: Land	•	100.00	_		_			
Construction in process	\$	422,967	\$	•	\$	-	\$	422,967
·		<u>-</u>	_		_			<del></del>
Subtotal		422,967		-		-		422,967
Capital assets being depreciated:								
Buildings		517,717		-		_		517,717
Land Improvements		92,382		2,270		_		94,652
Furniture and fixtures		331,170				14,446		316,724
Machinery and equipment		550,998		49,340		28,753		571,585
Infrastructure		71,543		71,758		,		143,301
Subtotal		1,563,810		123,368		43,199		1,643,979
Accumulated depreciation:								
Buildings		211 780		12 111				
Land Improvements		211,780 834		13,411		•		225,191
Furniture and fixtures		162,573		4,670		10.404		5,504
Machinery and equipment		383,953		17,616		12,494		167,695
Infrastructure				30,845		28,752		386,046
Subtotal		6,070		4,019		-		10,089
		765,210		70,561		41,246		794,525
Net capital assets being depreciated		798,600		52,807		1,953		849,454
Net capital assets	_\$	1,221,567	_\$_	52,807	_\$	1,953	\$	1,272,421
		Balance						Balance
	Ma	Balance arch 1, 2005	A	dditions	D	isposals	Feb	
Business-type Activties	Ma		A	dditions	D	sposals	Feb	Balance ruary 28, 2006
Business-type Activties Capital assets not being depreciated:	Ma		A	dditions	D	sposals	Feb	
	Ma		A	dditions -	D	sposals -	Feb	ruary 28, 2006
Capital assets not being depreciated: Land		arch 1, 2005		dditions		sposals -	_	
Capital assets not being depreciated:  Land  Capital assets being depreciated -		arch 1, 2005		dditions -		isposals -	_	ruary 28, 2006
Capital assets not being depreciated: Land  Capital assets being depreciated - Machinery and equipment:		51,500		dditions		isposals -	_	ruary 28, 2006
Capital assets not being depreciated: Land  Capital assets being depreciated - Machinery and equipment: Sewer		51,500 38,513		dditions - 2,251		isposals -	_	ruary 28, 2006
Capital assets not being depreciated: Land  Capital assets being depreciated - Machinery and equipment:		51,500		-		sposals - - 8,822	_	51,500
Capital assets not being depreciated: Land  Capital assets being depreciated - Machinery and equipment: Sewer		51,500 38,513		2,251		-	_	51,500 40,764
Capital assets not being depreciated: Land  Capital assets being depreciated - Machinery and equipment: Sewer Water		51,500 38,513 30,090		2,251		- 8,822	_	51,500 40,764 28,285
Capital assets not being depreciated: Land  Capital assets being depreciated - Machinery and equipment: Sewer Water  Utility Systems:		38,513 30,090 3,718,180		2,251 7,017		-	_	51,500 40,764 28,285 3,710,952
Capital assets not being depreciated: Land  Capital assets being depreciated - Machinery and equipment: Sewer Water  Utility Systems: Sewer Water		38,513 30,090 3,718,180 496,891		2,251 7,017 - 33,049		- 8,822 7,228	_	51,500 40,764 28,285 3,710,952 529,940
Capital assets not being depreciated: Land  Capital assets being depreciated - Machinery and equipment: Sewer Water  Utility Systems: Sewer		38,513 30,090 3,718,180		2,251 7,017		- 8,822	_	51,500 40,764 28,285 3,710,952
Capital assets not being depreciated: Land  Capital assets being depreciated - Machinery and equipment: Sewer Water  Utility Systems: Sewer Water		38,513 30,090 3,718,180 496,891		2,251 7,017 - 33,049		- 8,822 7,228	_	51,500 40,764 28,285 3,710,952 529,940
Capital assets not being depreciated: Land  Capital assets being depreciated - Machinery and equipment: Sewer Water  Utility Systems: Sewer Water Subtotal		38,513 30,090 3,718,180 496,891 4,283,674		2,251 7,017 33,049 42,317		7,228 - 16,050	_	51,500 40,764 28,285 3,710,952 529,940 4,309,941
Capital assets not being depreciated: Land  Capital assets being depreciated - Machinery and equipment: Sewer Water  Utility Systems: Sewer Water Subtotal  Accumulated depreciation -		38,513 30,090 3,718,180 496,891 4,283,674		2,251 7,017 33,049 42,317		7,228 16,050	_	51,500 40,764 28,285 3,710,952 529,940 4,309,941 1,469,376
Capital assets not being depreciated: Land  Capital assets being depreciated - Machinery and equipment: Sewer Water  Utility Systems: Sewer Water Subtotal  Accumulated depreciation - Sewer		38,513 30,090 3,718,180 496,891 4,283,674 1,379,365 213,801		2,251 7,017 33,049 42,317 97,240 16,526		7,228 16,050 7,229 8,248	_	51,500 40,764 28,285 3,710,952 529,940 4,309,941 1,469,376 222,079
Capital assets not being depreciated: Land  Capital assets being depreciated - Machinery and equipment: Sewer Water  Utility Systems: Sewer Water Subtotal  Accumulated depreciation - Sewer Water		38,513 30,090 3,718,180 496,891 4,283,674		2,251 7,017 33,049 42,317		7,228 16,050	_	51,500 40,764 28,285 3,710,952 529,940 4,309,941 1,469,376
Capital assets not being depreciated: Land  Capital assets being depreciated - Machinery and equipment: Sewer Water  Utility Systems: Sewer Water Subtotal  Accumulated depreciation - Sewer Water		38,513 30,090 3,718,180 496,891 4,283,674 1,379,365 213,801		2,251 7,017 33,049 42,317 97,240 16,526		7,228 16,050 7,229 8,248	_	3,710,952 529,940 4,309,941 1,469,376 222,079 1,691,455
Capital assets not being depreciated: Land  Capital assets being depreciated - Machinery and equipment: Sewer Water  Utility Systems: Sewer Water Subtotal  Accumulated depreciation - Sewer Water Subtotal		38,513 30,090 3,718,180 496,891 4,283,674 1,379,365 213,801 1,593,166		2,251 7,017 33,049 42,317 97,240 16,526 113,766		7,228 7,228 16,050 7,229 8,248 15,477	_	51,500 40,764 28,285 3,710,952 529,940 4,309,941 1,469,376 222,079

#### NOTE 7: CAPITAL ASSETS (CONTINUED)

Depreciation expense was charged to functions of the Village as follows:

Governmental Activities		<b>Business-type Activities</b>		
Village Administration Parks	\$ 9,332 20,678	Water Utilities Sewer Utilities	\$	16,526 97,240
Dam	185	Total	\$	113,766
Streets and Sidewalks	6,924		-	
Law Enforcement	8,334			
Cemetery	403			
Allocated Internal Service Fund	_24,705			
Total	\$70,561			

#### NOTE 8: DEFERRED REVENUE

The Village has deferred revenue in the amount of \$26,023 related to unspent grant monies as of February 28, 2006 as follows:

State of Michigan Community Forestry Grant	\$ 5,000
Grand Traverse Band of Ottawa and Chippewa	
Indian's Gaming Division Path Grant	1,023
Traverse City Rotary Club Soccer Park Grant	10,000
Bellaire Rotary Club Soccer Park Grant	 10,000
	\$ 26,023

#### NOTE 9: LONG-TERM DEBT

The following is a summary of changes in long-term debt for the year ended February 28, 2006:

Description and Purpose	Balance March 1, 2005	Issued	Retired	Balance February 28, 2006	Due Within One Year
Governmental Activities					
Major Governmental Funds					
Installment Loan	\$ 150,283	\$ -	\$ 15,786	\$ 134,497	\$ -
Non-major Governmental Fund					
Craven Dam Bond	165,000	-	10,000	155,000	10,000
Capital Improvement Bond	48,000		4,000	44,000	4,000
Total	363,283		29,786	333,497	14,000
Business-type Activities					
Major Enterprise Fund					
Sewer Revenue Bonds	720,000	-	35,000	685,000	35,000
Sewer G.O. Bonds	910,000	-	25,000	885,000	25,000
Total	1,630,000	-	60,000	1,570,000	60,000
Total Primary Government					
Long-term Debt	\$ 1,993,283	\$ -	\$ 89,786	\$ 1,903,497	\$74,000

Long-term debt as of February 28, 2006 consists of the following:

#### LOCAL STREET INSTALLMENT LOAN

DATE OF ISSUE	MOUNT OF ISSUE	INTEREST RATE	DATE OF MATURITY	P	ANNUAL RINCIPAL PAYABLE	IN	NNUAL TEREST AYABLE
12/3/2003	\$ 159,000	5.25%	9/15/2006		-		-
			9/15/2007		8,520		7,059
			9/15/2008		8,949		6,630
			9/15/2009		9,437		6,142
			9/15/2010		9,932		5,646
			9/15/2011 - 9/15/2015		58,037		17,103
			9/15/2016 - 9/15/2020		39,622		6,826
				\$	134,497	\$	49,406

#### Purpose of the Issue:

To defray the cost of purchasing a plot of land within the Village limits.

#### NOTE 9: LONG-TERM DEBT (CONTINUED)

## LIMITED FULL FAITH AND CREDIT GENERAL OBLIGATION CONTRACT OF LEASE - CRAVEN DAM PROJECT

OF OF INTEREST OF PRINCIPAL INTERISSUE ISSUE RATE MATURITY PAYABLE PAYA	BLE
10/17/2001 \$ 190,000 4.40% 10/1/2006 10,000	5,820
10/1/2007 10,000	3,380
10/1/2008 10,000	5,940
10/1/2009 10,000	5,500
10/1/2010 15,000	5,060
10/1/2011 - 10/1/2015 80,000 15	5,400
10/1/2016 - 10/1/2020 20,000_	880
\$ 155,000 \$ 45	5,980

#### Purpose of the Issue:

Defraying part of the cost of major repairs to Craven Dam. The debt was issued to the Bellaire Building Authority and the Village of Bellaire.

#### GENERAL FUND CAPITAL IMPROVEMENT BONDS

DATE OF ISSUE	AMOUNT OF ISSUE	INTEREST RATE	DATE OF MATURITY	ANNUAL PRINCIPAL PAYABLE	ANNUAL INTEREST PAYABLE
12/28/2004	\$ 48,000	4.00%	1/1/2007	4,000	1,760
	<b>4</b> ,		1/1/2008	4,000	1,600
			1/1/2009	4,000	1,440
			1/1/2010	5,000	1,280
			1/1/2011	5,000	1,080
			1/1/2012 - 1/1/2016	22,000	2,280
				44,000	9,440

#### Purpose of the Issue:

Upgrade various components of the Village's water line system to accommodate future development.

#### NOTE 9: LONG-TERM DEBT (CONTINUED)

#### SANITARY SEWAGE DISPOSAL SYSTEM REVENUE AND REVENUE REFUNDING BONDS, SERIES 1999

DATE OF ISSUE	AMOUNT OF ISSUE	INTEREST RATE	DATE OF MATURITY	ANNUAL PRINCIPAL PAYABLE	ANNUAL INTEREST PAYABLE
11/16/1999	\$ 865,000	4.55%	1/1/2007	35,000	34,028
		4.60%	1/1/2008	35,000	32,418
		4.65%	1/1/2009	40,000	30,790
		4.70%	1/1/2010	40,000	28,910
		4.75%	1/1/2011	40,000	27,010
		4.80 - 5.00%	1/1/2012 - 1/1/2016	245,000	102,655
		5.05 - 5.25%	1/1/2017 - 1/1/2021	250,000	33,825
				\$ 685,000	\$ 289,636

#### Purpose of the Issue:

Defraying part of the cost of acquiring and constructing additions, extensions and improvements to the Village's sanitary sewage disposal system and to provide cash for the refunding of the Village's Sanitary Sewage Disposal System Revenue Bonds, Series 1972 and 1972B.

The bonds are payable solely and only from the net revenues of the sewer system. The Village has covenanted and agreed to fix and maintain at all times, while the bonds are still outstanding, such rates for services furnished by the sewer system that will be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the sewer system, of the principal and interest on all of said bonds when due, to create and maintain a bond reserve account, and to provide for other such expenditures and funds for the sewer system as required. The Village has covenanted to charge and collect sufficient rates and charges each year so as to produce net revenues equal to at least 110% of annual debt service on the bonds.

### NOTE 9: LONG-TERM DEBT (CONTINUED)

### GENERAL OBLIGATION UNLIMITED TAX WASTEWATER REFUNDING BONDS 1998

DATE OF ISSUE		AMOUNT OF ISSUE	INTEREST RATE	DATE OF MATURITY	PR	NNUAL ZINCIPAL AYABLE	IN	NNUAL ITEREST AYABLE
12/31/1998	\$	1,065,000	3.95%	12/1/2006		25,000		39,690
	,	, ,	4.00%	12/1/2007		35,000		38,703
			4.10%	12/1/2008		35,000		37,303
			4.15%	12/1/2009		35,000		35,868
			4.20%	12/1/2010		35,000		34,415
			4.20 - 4.40%	12/1/2011 - 12/1/2015		205,000		147,295
			4.45 - 4.60%	12/1/2016 - 12/1/2020		200,000		101,945
			4.65 - 4.70%	12/1/2021 - 12/1/2025		230,000		52,335
			4.70 - 4.80%	12/1/2026 - 12/1/2030		85,000		5,978
				·	\$	885,000	<u>\$</u>	493,532

This issue refinanced the General Obligation Wastewater System Improvement Series 1988. The bond is backed by the full faith and credit of the Village and is an unlimited tax general obligation bond.

#### Purpose of the Issue:

Paying part of the cost of making improvements to the sanitary sewer system of the Village consisting generally of a new treatments plant and discharge facilities together with lines, pumps and storage improvements and all related appurtenances.

As of February 28, 2006, the Village is in compliance with all material covenants.

### INTEREST ON LONG-TERM DEBT

GASB Statement No. 34 requires interest to be accrued for the long-term debt of governmental activities for the purposes of the government-wide financial statements. Proprietary funds have always recorded accrued interest, as they are governed by FASB guidelines. The government-wide financial statements include the following accrued interest balances at February 28, 2006:

	GOVERNMENTAL	BUSINESS
	<u>ACTIVITIES</u>	TYPE ACTIVITIES
Accrued Interest	\$ 9,375	\$ 15,594

The fund financial statements do not recognize accrued interest for governmental activities.

### NOTE 10: DESIGNATED/RESERVED/RESTRICTED FUND BALANCE/NET ASSETS

RESERVED/RESTRICTED FUND BALANCE The sewer fund has reserved/restricted fund balance/net assets for sewer improvement G.O. Bonds.	153,896
The Building Authority debt service fund has reserved/restricted fund balance/net assets for the Craven Dam Project G.O. Bonds.	1,034
The 2004 Water Upgrade debt service fund has reserved/restricted fund balance/net assets for the Water Upgrade Project Bonds	24,000
The fund balance of local street and major street funds are reserved for future street and sidewalk repairs and construction	223,367
The fund balance of the public safety fund is reserved for future public safety use	35,586
The general fund has reserved/restricted fund balance/net assets related to unspent grant monies.	6,023 \$ 443,906
DESIGNATED FUND BALANCE The fiduciary fund type designated amount is retained for cemetery perpetual care.	<u>\$ 87,769</u>

#### **NOTE 11: PENSION PLAN**

The Village of Bellaire contributes to the Village of Bellaire Pension Plan, which is a defined contribution pension plan.

A defined contribution pension plan provides pension benefits in return for services rendered, provides an individual account for each participant, and specifies how contributions to the individual's account are to be determined instead of specifying the amounts of benefits the individual is to receive. Under the Village's defined contribution pension plan, the benefits a participant will receive depends on the amount contributed to the participant's account and the returns earned on investments of those contributions.

Upon the date of hire, all full time employees are eligible to participate in the plan. Contributions made by both the Village and employees vest immediately. The participant will receive benefits at age 55 or the tenth anniversary of the date the participant commenced participation of the plan if later. There is no provision for early retirement.

The plan requires the Village to contribute 10% of the eligible employees wages. Additionally, each participant may make a contribution up to 10% of their salary.

### **NOTE 11: PENSION PLAN (CONTINUED)**

During the year the Village contributed \$28,773 to the plan, which was 10% of its current year covered payroll. No pension provision changes occurred during the year that affected the required contributions to be made by the Village or its employees.

### NOTE 12: SEGMENT INFORMATION - ENTERPRISE FUNDS

The water fund and sewer fund provide water and sewer services to Village residents and businesses. A synopsis of pertinent financial data is as follows:

	WATER	SEWER
Operating Revenue	\$ 147,729	\$ 327,681
Operating Expense	134,299	273,337
Depreciation	16,526	97,240
Operating Income (Loss)	13,430	54,344
Operating Transfers In/Out	14,080	-
Increase (Decrease) in Net Assets	27,510	54,344
Additions to Fixed Assets	40,066	2,251
Net Working Capital	102,311	507,277
Total Assets	451,492	3,010,400
Bonded Debt	-	1,510,000
Total Equity	420,536	1,381,248

### **NOTE 13: INSURANCE COVERAGES**

The Village is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; error and omission; injuries to employees; and natural disasters. The Village participated in the Michigan Municipal Liability and Property Pool, a self-insured group. The pool is considered a public entity risk pool. The Village pays annual premiums to the pool for the respective insurance coverage. In the event a pool's total claims and expense for a policy year exceed the total normal annual premiums for said years, all members of the pool's policy year may be subject to special assessment to make up the deficiency. The pool maintains reinsurance for claims generally in excess of \$500,000 for each occurrence with the overall maximum coverage varying depending on the specific type coverage of reinsurance. The Village has not been informed of any special assessments being required. There were no significant changes in coverage, nor were there any significant claims for the year. The Village carries commercial insurance for other potential losses, including employee health and accident insurance.

### **NOTE 14: COMPARATIVE DATA**

Comparative total data for the prior year has been presented in the financial statements in order to provide an understanding of the changes in the Village's financial operations. However, comparative data has not been presented in each of the statements.

### **NOTE 15: CONTINGENCIES**

#### **GRANTS**

The Village and the Bellaire Building Authority have received grant monies from federal, state, and local sources. Grant monies are subject to audit by the grantor. Upon audit, some expenditures may be disallowed and as a result, those amounts may be refundable. Such refunds, if any, are generally payable from the Village's unrestricted fund balance. The Village feels that any potential disallowances, if any, are immaterial.

#### NOTE 16: RELATED PARTY TRANSACTIONS

The Village's Council Executive / Clerk and Zoning Administrator also serves as the Administrator for the Antrim County Conservation District. During the year ended February 28, 2006, the Village expended \$16,823 on projects through the Antrim Conservation District.

# VILLAGE OF BELLAIRE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - WITH COMPARATIVE ACTUAL AMOUNTS FOR THE YEAR ENDED FEBRUARY 28, 2005 GENERAL FUND YEAR ENDED FEBRUARY 28, 2006

	PRIGINAL BUDGET	FINAL MENDED BUDGET		ACTUAL	FR A	ARIANCE OM FINAL MENDED BUDGET		PRIOR YEAR ACTUAL
REVENUES								
Taxes and assessments	\$ 323,000	\$ 323,000	\$	332,438	\$	9,438	\$	322,837
State Shared Revenue	118,929	118,929		114,566		(4,363)		115,765
Local grants	39,200	41,200		32,057		(9,143)		28,958
Charges for Services:								
Permits and Fees	4,450	4,450		3,404		(1,046)		4,395
Property Tax Administration	5,000	5,000		5,092		92		4,929
Park Fees	20,750	20,750		14,093		(6,657)		17,550
Franchise Fees	40.000	40.000		46.500				6,696
Interest income Interfund Loan Income	10,000	10,000		16,596		6,596		10,430
menung Loan Income	 11,050	 11,050		18,995		7,945	_	14,176
Total Revenues	532,379	534,379		537,241		2,862		525,736
EXPENDITURES GENERAL GOVERNMENT Village Council:								
Wages	16,000	16,000		13,455		2,545		13.650
Fringe Benefits	1,224	1,224		1,029		195		1,044
Office Supplies	-	-		_		-		10
Travel & Transportation	 800	800		-		800		-
Total Village Council	18,024	18,024		14,484		3,540		14,704
General Administration:								
Wages	21,500	25,500		24,010		1,490		21,100
Fringe Benefits	44,000	63,326		15,558		47,768		15,375
Office Supplies	4,100	5,100		4,540		560		4,777
Communications	2,500	2,500		2,808		(308)		2,677
Rent	18,900	18,900		18,610		290		18,900
Tree Trimming	6,000	6,000		4,552		1,448		10,110
Equipment Rental	11,200	11,200		11,101		99		9,765
Professional Fees	9,000	10,000		9,120		880		8,357
Printing	1,500	1,500		696		804		1,155
Repair and Maintenance Tax Roll	1,000	1,000		267		733		651
Insurance and Bonds	1,000	1,000		874		126		853
Dues and Subscriptions	2,750 1.500	2,750 1,500		2,589		161		2,114
Education and Training	1,000	1,000		1,144 498		356 502		1,191 90
Retirement-Pension	10,000	10,000		490		10,000		90
Miscellaneous Expense	4,750	6,250		2,399		3,851		1 074
Capital Outlay	500	500		2,555		500		1,974 -
Total General Administration	 141,200	 168,026	-	98,766		69,260		99,089
Election:								
Wages and Benefits	650	650		840		(190)		368
Supplies and Other	550	550		578		(28)		264
Total Election	\$ 1,200	\$ 1,200	\$	1,418	\$	(218)	\$	632

# VILLAGE OF BELLAIRE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - WITH COMPARATIVE ACTUAL AMOUNTS FOR THE YEAR ENDED FEBRUARY 28, 2005 GENERAL FUND YEAR ENDED FEBRUARY 28, 2006

	ORIGINAL BUDGET		A	FINAL AMENDED BUDGET		ACTUAL	FR A	ARIANCE OM FINAL MENDED BUDGET	PRIOR YEAR ACTUAL	
GENERAL GOVERNMENT										
(CONTINUED):										
Building and Grounds:	\$	2 000	\$	3,000	\$	2,340	\$	660	\$	2.683
Wages	Þ	2,000 120	Ф	120	Ф	2,3 <del>4</del> 0	Ф	(11,433)	Φ	1,918
Fringe Benefits		31,700		31,700		21,021		10,679		7.997
Repairs and Maintenance				650		620		30		611
Insurance		650 5 300								5,743
Utilities		5,300		5,300		5,518		(218)		,
Street Lights		20,000		20,000		18,391		1,609		20,491
Sidewalks		4.750		4 750		1 004		656		1 570
Miscellaneous Expense		1,750		1,750		1,094		656		1,579
Recycling						- - 000		201		-
Capital Outlay		6,200		6,200	_	5,939		261		
Total Building and Grounds		67,720		68,720		66,476		2,244		41,022
Total General Government		228,144		255,970		181,144		74,826		155,447
RECREATION AND CULTURE: Parks and Playgrounds:										
Wages		29,000		29,000		18,627		10,373		19,443
Fringes		13,000		13,000		12,247		753		14,167
Communications		650		650		757		(107)		858
Contractual Services		16,000		16,500		11,882		4,618		17,995
Insurance		3,000		3,000		2,912		88		2,874
Utilities		9.475		9,475		8,680		795		7,540
Repairs and Maintenance		11,000		39,000		24,121		14.879		11,255
Equipment Rental		12,500		12,500		12,101		399		11,020
Miscellaneous		2,150		2,150		1,304		846		1,978
Capital Outlay		6,717		15,217		14,465		752		19,983
Total Parks and Playgrounds		103,492		140,492		107,096		33,396		107,113
PUBLIC WORKS:										
Craven Dam:										
Wages		1,000		1,000		476		524		278
Fringe Benefits		300		300		298		2		202
Equipment Rental		500		500		-		500		8
Utilities		100		100		89		11		97
Repairs and Maintenance		1,500		1,500		-		1,500		-
Engineering		-		-		-		-		-
Capital Outlay		2,500		2,500		2,270		230		•
Operating Supplies/Other		-		-		-	-	-		-
Total Craven Dam	\$	5,900	\$	5,900	\$	3,133	\$	2,767	\$	585

# VILLAGE OF BELLAIRE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - WITH COMPARATIVE ACTUAL AMOUNTS FOR THE YEAR ENDED FEBRUARY 28, 2005 GENERAL FUND YEAR ENDED FEBRUARY 28, 2006

	ORIGINAL BUDGET		FINAL AMENDED BUDGET		ACTUAL	FR A	ARIANCE OM FINAL MENDED BUDGET	PRIOR YEAR ACTUAL	
ZONING									
Wages	\$	22,300	\$	27,684	\$ 27,335	\$	349	\$	26,846
Fringe Benefits		1,500		1,500	2,091		(591)		1,484
Office Supplies		2,700		2,700	1,576		1,124		641
Legal Fees		5,200		14,490	12,175		2,315		8,066
Printing & Publishing		1,100		1,100	470		630		624
Education & Training		3,000		3,000	1,329		1,671		985
Transportation & Travel		1,000		1,000	175		825		48
Miscellaneous Expense		3,550		4,550	3,772		778		6,383
TOTAL ZONING		40,350		56,024	 48,923		7,101		45,077
Total Expenditures		377,886		458,386	 340,296		118,090		308,222
Excess of Revenues over Expenditures		154,493		75,993	 196,945		120,952		217,514
OTHER FINANCING SOURCES (USES) Operating transfers out Loan to other funds		(160,000)		(170,000)	(170,000)		-		(169,392) (90,000)
		(160,000)		(170,000)	(170,000)		-		(259,392)
Excess (deficiency) of revenues over expenditures and other uses		(5,507)		(94,007)	26,945		120,952		(41,878)
Fund balance - beginning of year		523,889		523,889	 433,879		(90,010)		475,757
Fund balance - end of year	\$	518,382	\$	429,882	\$ 460,824	\$	30,942	\$	433,879

# VILLAGE OF BELLAIRE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - WITH COMPARATIVE ACTUAL AMOUNTS FOR THE YEAR ENDED FEBRUARY 28, 2005 PUBLIC SAFETY FUND YEAR ENDED FEBRUARY 28, 2006

	ORIGINAL BUDGET	FINAL AMENDED BUDGET	ACTUAL	VARIANCE FROM FINAL AMENDED BUDGET	PRIOR YEAR ACTUAL
REVENUES					
State grants	\$ 3,200	\$ 3,200	\$ 3,454	\$ 254	\$ 3,387
Charges for services	8,140	8,140	8,891	751	10,975
Interest income Miscellaneous	150 750	150 750	136	(150) (614)	142 525
Wilderations				(014)	
Total revenues	12,240	12,240	12,481	241	15,029
EXPENDITURES	-		<del></del>		
Wages	91,000	91,000	86,937	4,063	90,016
Fringe Benefits	60,412	60,412	49,589	10,823	57,191
Office Expense Fuel	3,310	3,310	5,361	(2,051)	3,860
Professional Services	4,000 475	4,000 475	4,245 500	(245)	4,452
Telephone	475 800	475 800	922	(25)	450
Education	1,000	1,000	922 4,295	(122) (3,295)	838
Capital Outlay	2,750	2,750	4,295	2,750	- 36,331
Insurance & Bonds	3,822	3,822	3,761	2,730 61	3,822
Miscellaneous	3,210	3,210	4,086	(876)	3,044
Total Expenditures	170,779	170,779	159,696	11,083	200,004
Excess (Deficiency) of Revenues over Expenditures	(158,539)	(158,539)	(147,215)	11,324	(184,975)
OTHER FINANCING SOURCES Transfers in	160,000	160,000	160,000	-	166,892
Excess (Deficiency) of Revenues and Other Sources over Expenditures	1,461	1,461	12 795	11 224	(49.092)
Expondituica	1,401	1,401	12,785	11,324	(18,083)
Fund Balance - Beginning of Year	22,801	22,801	22,801	•	40,884
Fund Balance - End of Year	\$ 24,262	\$ 24,262	\$ 35,586	\$ 11,324	\$ 22,801

## VILLAGE OF BELLAIRE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - WITH COMPARATIVE ACTUAL AMOUNTS FOR THE YEAR ENDED FEBRUARY 28, 2005 MAJOR STREET FUND YEAR ENDED FEBRUARY 28, 2005

	_	PRIGINAL BUDGET		FINAL MENDED BUDGET		ACTUAL	FR	ARIANCE OM FINAL MENDED BUDGET		PRIOR YEAR ACTUAL
REVENUES										
State grants	\$	58,500	\$	58,500	\$	72,850	\$	14,350	\$	75,580
Other revenue		-		-		-		-		(3,886)
Charges for services		14,500		14,500		14,500		-		14,500
Interest income		2,000		2,000		3,235		1,235		2,177
Total revenues		75,000		75,000		90,585		15,585		96,143
EXPENDITURES										
Wages		19,200		19,200		17,143		2,057		14,462
Fringe benefits		11,000		11,000		11,270		(270)		9,853
Repair and maintenance		8,000		8,000		6,552		1,448		7,158
Professional services		550		550		500		50		900
Traffic control		2,750		2,750		3,073		(323)		804
Capital outlay		27,000		27,000		25,866		1,134		-
Equipment rental		30,000		30,000		35,724		(5,724)		28,302
Insurance and bonds		675		675		640		` 35		640
Miscellaneous		200		200		558		(358)		377
Total expenditures		99,375		99,375		101,326		(1,951)		62,496
Excess (deficiency) of revenues over (under) expenditures		(24,375)	-	(24,375)		(10,741)		13,634		33,647
OTHER FINANCING SOURCES										
Transfer in		24,375		24,375		-		24,375		-
Excess (deficiency) of revenue and other sources over (under) expenditures						(10.741)		(10.744)		(22.047)
experiultures		-		-		(10,741)		(10,741)		(33,647)
Fund balance - beginning of year		141,888		141,888	_	141,888		<u>-</u>		108,241
Fund balance - end of year	\$	141,888	\$	141,888	\$	131,147	\$	(10,741)	\$	141,888
					_				_	

# VILLAGE OF BELLAIRE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - WITH COMPARATIVE ACTUAL AMOUNTS FOR THE YEAR ENDED FEBRUARY 28, 2005 LOCAL STREET FUND YEAR ENDED FEBRUARY 28, 2006

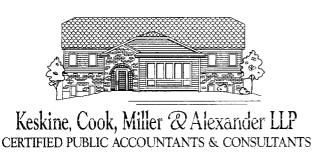
	ORIGINAL BUDGET			FINAL AMENDED BUDGET		ACTUAL		/ARIANCE ROM FINAL AMENDED BUDGET		PRIOR YEAR ACTUAL
REVENUES										
Taxes and assessments	\$	99,000	\$	99,000	\$	103,482	\$	4,482	\$	99,460
State grants		27,000		27,000		37,119		10,119		33,791
Local grants Interest income		-		-		-		-		10,000
Other		1,200		1,200		2,898		1,698		1,815
Offici		950		950		951		1		979
Total revenues		128,150	_	128,150		144,450		16,300	_	146,045
EXPENDITURES										
Wages		23,200		23,200		18,256		4.044		47.500
Employers social security		12,500		12,500		12,003		4,944 497		17,596
Miscellaneous		1,300		1,300		898		497		11,987
Repair and maintenance		10,500		10,500		8,129		2.371		524
Professional services		2,050		2,050		500		1.550		4,109
Traffic control		1,500		1,500		500		1,500		3,530
Sidewalk construction		3,500		3,500		3,712		(212)		49
Captial outlay		2,000		2,000		3,816		(1,816)		- 88,536
Equipment rental		30,000		30,000		35,733		(5,733)		34,834
Insurance and bonds Debt service:		700		700		640		60		640
Bond principal		32,824		32,824		22,941		9,883		48,717
Bond interest		4,209		4,209		12,387		(8,178)		9,721
Total expenditures		124,283	_	124,283		119,015		5,268	-	220,243
Evene (definition of										
Excess (deficiency) of revenues over expenditures		3,867		3,867		25,435		21,568		(74,198)
OTHER FINANCING SOURCES										
Transfers in		_								0.500
Proceeds from the issuance of debt		-		-		-		-		2,500 90,000
Total other financing sources		-		-				-	_	92,500
Excess of revenues and other sources over expenditures and other uses		3,867		3,867		25,435		21,568	-	18,302
Fund balance - beginning of year		66,785		66,785		66,785		_		48,483
Fund balance - end of year	\$	70,652	\$	70,652	\$	92,220	\$	21,568	\$	66,785
		<u>-</u>							=	

### VILLAGE OF BELLAIRE COMBINING BALANCE SHEET NON-MAJOR FUNDS FEBRUARY 28, 2006

	CEMETERY		BELLAIRE BUILDING AUTHORITY DEBT SERVICE		WATER UPGRADE DEBT SERVICE			OCCER PARK		TOTAL
ASSETS Cash	\$	6,615	\$	1,034	\$	24,000	\$	20,955	\$	52,604
Investments Accounts receivable	Φ	2,025 14,940	Φ	-	Ψ	2 <del>4</del> ,000 - -	Ψ		Ψ	2,025 14,940
Due from other governmental funds Lease and interest receivable		<u>-</u>		157,842		<del>-</del>	_	<u>-</u>		157,842
Total assets	\$	23,580	\$	158,876	\$	24,000	\$	20,955	\$ =	227,411
LIABILITIES AND FUND BALANCES										
Liabilities:										
Accounts payable	\$	8	\$	-	\$	-	\$	-	\$	8
Due to other funds		22,183		-		-		-		22,183
Deferred income		-		-		-		20,000		20,000
Deferred lease and interest payments		-		157,842		-		-		157,842
Total liabilities		22,191		157,842		-		20,000		200,033
Fund Balances: Reserved for:										
Debt service		_		1,034		24,000		_		25,034
Unreserved		1,389		-		-		955		2,344
Total fund balance		1,389		1,034		24,000		955		27,378
Total liabilities and fund equity	\$	23,580	\$	158,876	\$	24,000	\$	20,955	\$	227,411

### VILLAGE OF BELLAIRE COMBINING STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE NON-MAJOR FUNDS YEAR ENDED FEBRUARY 28, 2006

	CEMETARY			BELLAIRE BUILDING AUTHORITY DEBT SERVICE	Г	WATER UPGRADE DEBT SERVICE		OCCER PARK		TOTAL
REVENUES									_	
Local grants Charges for services	\$	2,091 5,612	\$	-	\$	-	\$	1,120	\$	3,211 5,612
Rental income Interest income		2,650		18,610 11		- -		1,535 -		20,145 2,661
Total revenues		10,353	_	18,621		-		2,655	-	31,629
EXPENDITURES  Cernetery	<del>-</del>	23,417	· <u>-</u>			_				23,417
Other Debt service:		-		1,350		-		1,700		3,050
Principal Payment Interest Payment		-		10,000 7,260		4,000 1,920		-		14,000 9,180
Total expenditures		23,417	_	18,610		5,920		1,700		49,647
Excess (deficiency) of revenues over expenditures		(13,064)	_	11		(5,920)		955		(18,018)
OTHER FINANCING SOURCES (USES)										
Transfers in Transfers out		10,000		-		5,920 (20,000)		-		15,920 (20,000)
Total other financing sources		10,000		-		(14,080)		-		(4,080)
Excess (deficiency) of revenues and other sources over expenditures			-				-			
and other uses		(3,064)		11		(20,000)		955		(22,098)
Fund balance - beginning of year		4,453		1,023		44,000	<del></del>	<u>-</u>		49,476
Fund balance - end of year	\$	1,389	\$	1,034	\$	24,000	\$	955	\$	27,378



Walter J. Keskine, C.P.A. Jeffrey B. Cook, C.P.A. Richard W. Miller, C.P.A. Ronald D. Alexander, C.P.A. Curt A. Reppuhn, C.P.A.

## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

March 29, 2006

To the President and Members of the Village Council of the Village of Bellaire

We have audited the financial statements of the Village of Bellaire, Antrim County, Michigan as of and for the year ended February 28, 2006, and have issued our report thereon dated March 29, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether the Village of Bellaire, Antrim County, Michigan's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our test disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Village of Bellaire, Antrim County, Michigan's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be a material weakness. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the Village Council, management, the United States Department of Rural Economic and Community Development. However, this report is a matter of public record and its distribution is not limited.

KESKINE, Cook, Miller & Alexander LLP

Certified Public Accountants



Walter J. Keskine, C.P.A. Jeffrey B. Cook, C.P.A. Richard W. Miller, C.P.A. Ronald D. Alexander, C.P.A. Curt A. Reppuhn, C.P.A.

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March 29, 2006

Village of Bellaire P.O. Box 557 Bellaire, MI 49615

### LOCAL AUDIT & FINANCE DIV.

We have audited the financial statements of the Village of Bellaire for the year ended February 28, 2006, and have issued our report thereon dated March 29, 2006. Professional standards require that we provide you with the following information related to our audit.

### Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated March 1, 2006, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with U.S. generally accepted accounting principles. Because an audit is designed to provide reasonable, but not absolute, assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

As part of our audit, we considered the internal control of the Village of Bellaire. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

### Significant Accounting Policies

Management has the responsibility for selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the Village of Bellaire are described in the notes to the financial statements.

We noted no transactions entered into by the Village during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

#### **Accounting Estimates**

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

### **Audit Adjustments**

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. The following attached pages summarize the adjustments that were proposed to management and made to the audited financial statements.

### Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

### **Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Village's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### **Difficulties Encountered in Performing the Audit**

The Village of Bellaire's accounting records were well organized and we are happy to report that there were no difficulties in performing the audit.

### **Comments and Recommendations**

In planning and performing our audit of the financial statements of the Village of Bellaire, we noted the following items:

• Forest Home Township reimburses the Village for ½ of the Village's operating loss in the Cemetery Fund. For the last three years, we have proposed a journal entry to the Village that recorded a receivable and revenue for ½ of the Cemetery's operating loss which effectively reduced the operating loss by 50%. The Village however, was taking that 50% of the operating loss and billing Forest Home Township instead of basing the bill on the entire operating loss.

As a result, the Village has underbilled Forest Home Township approximately \$9,867 over the last three years. We recommend that the Village explain this error to Forest Home Township and attempt to recuperate at least a portion of this receivable.

In addition, the Cemetery Fund continues to suffer from poor performance. The General Fund transferred \$10,000 to the Cemetery Fund and yet the Cemetery Fund still had a deficiency of revenue under expenditures of \$3,064, which reduced the Cemetery's fund balance to \$1,389. We recommend that the Village develop a strategic plan for the future of the Cemetery to ensure the vitality of the Cemetery for the future. In addition, we recommend that the Village analyze the current salary and wage allocation to the Cemetery Fund to ensure that the Cemetery is not being overcharged its share of expenses.

• In violation of the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended), the Village of Bellaire experienced a budget overexpenditure of \$1,951 in the Major Street Fund. The overexpenditure resulted because there was a \$9,959 allocation of employee fringe benefits to the Major Street Fund made during the audit. The allocation of employee fringe benefits to all of the funds is an annual journal entry made during your audit. To ensure that there are no budget overexpenditures in the future, we recommend that the Village review their expenditures as of February 28<sup>th</sup> of each year and analyze the total fringe benefit expenses to anticipate the amount of allocation to each fund that will be made during the audit.

We hope you find the above comments and recommendations useful. We are available to assist you in implementing these items should the need arise.

This information is intended solely for the information of the Village of Bellaire's Board and management and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Keskine, Cook, Miller & Alexander LLP